

# Purchase Voucher



Agency: 529  
TEXAS HEALTH AND HUMAN SERVICES COMMISSION

Voucher Number : 01179167

USAS Doc Number :

TCode : AP-225-STD

Origin : ONL

Payee ID/Check/Mail : 1742757919/2/000

Payee Name / Address:

THE HEIDI GROUP  
PO BOX 2050  
ROUND ROCK,TX 786802050

Freight Amount:	\$0.00
Gross Amount (includes Frt.):	\$83,691.11
Discount Amt Taken:	\$0.00
Payment Amount:	\$83,691.11

FOLD HERE

Line	PO ID	PCC	RTI	Invoice ID	Invoice Description	AMOUNT			
1	0000096282	0		529-16-0132-00006	529-16-0132-00006 (Contract	\$83,691.11			
ShipTo ID	Non-HHSAS Cntrct ID				529-16-0132-00006 Te)				
1326					Invoice DT: 07/15/16 Req'd Pay DT: 01/31/17				
	Contract #	Wkfc	Org PmtDt	IC	Inv Recv'd DT: 01/25/17 Pay Due DT: 02/24/17				
	529-16-0132-00006	N		RC	Service DT: 12/31/16 P O DT: 09/01/16				
1.1	Account	Entry Event	Fund	Dept.	Program	Class	Budget Ref	Pri/Grant	Amount
1.1	762300		0001	MHTWG	1011P	03150	2017	GR	\$83,691.11
	Open Item Key:						Conf:N		Certified Amt: 0.00

Descriptive Legal Text (DLT Comments):

I approved this voucher for payment. The above goods or services correspond in every particular with the contract under which they were purchased. The invoice for the goods or services is correct. The payment complies with the General Appropriations Act.

JAN 26 2017

01/26/2017

Approved By	Approver Phone(Area+Number)	Date Approved	DateEntered into HHSAS
			Kulkarni,Anjali Narayan
Approved By	Approver Phone(Area+Number)	Date Approved	Entered By
Contact Name		Contact Phone(Area+Number)	

01179167

## PURCHASE VOUCHER

(Shaded areas not used by Agency 529)

Page 1 of 1

1. Agency account number	2. Agency number	3. Agency name	Health & Human Services Commission					4. Current document number			
	529										
6. Effective date		7. End date		8. Doc agency		529					
9. Texas Identification number		10. Purchase Order number		11. Document amount		12. Purchase Order number			13. Document amount		
17427579192000		RECEIVED		0000096282		0000096282			\$83,691.11		
14. Payee name / address		15. Contract number		16. Contract name		17. AGENCY USE					
The Heidi Group PO Box 2050 Round Rock, TX 78680-2050		JAN 25 2017		HHSC ACCOUNTING		529-0000096282					
18 SFX 001	18. COVNO		19. FY		20. COBJ		21. ACO			22. Amount	
	APPR		FUND		PROJ/ACT		INVOICE DATE			INVOICE NUMBER / ACCOUNT NUMBER	INVOICE RECEIVED DATE
	DeptID/Speedchart MHTWG									REQUESTED PAYMENT DATE 3 days	INTEREST CONTROL REASON CODE
18 SFX 001	23. COVNO		24. FY		25. COBJ		26. ACO			27. Amount	
	APPR		FUND		PROJ/ACT		INVOICE DATE			INVOICE NUMBER / ACCOUNT NUMBER	INVOICE RECEIVED DATE
	DeptID/Speedchart									REQUESTED PAYMENT DATE	INTEREST CONTROL REASON CODE
18 SFX 001	28. COVNO		29. FY		30. COBJ		31. ACO			32. Amount	
	APPR		FUND		PROJ/ACT		INVOICE DATE			INVOICE NUMBER / ACCOUNT NUMBER	INVOICE RECEIVED DATE
	DeptID/Speedchart									REQUESTED PAYMENT DATE	INTEREST CONTROL REASON CODE
19. SERVICE / DEL DATE		20. DESCRIPTION OF GOODS OR SERVICES				21. QUANTITY		22. UNIT PRICE		23. AMOUNT	
December 2016		Reimbursement for services as specified in the contract between Health and Human Services Commission and The Heidi Group  Program: Healthy Texas Women Contract Term: July 15, 2016 thru August 31, 2017 HHSC Doc # 529-16-0132-00006 Type of Entity:non profit corporation								83,691.11	
24. VENDOR CERTIFICATION						Phone (Area code and number)			25. Entered by		
Vendor Contact Name Carol Everett						Phone (Area code and number) 512-255-2088					
26. I approve this voucher for payment and certify that the expenses are true, correct and unpaid. (1) The goods and services covered by the document comply with the requirements of the contracts under which they were purchased; and (2) The Invoices for the goods and services are correct. This payment complies with the General Appropriations Act.											
Agency contact/preparer SIGN HERE						Printed Name			Phone (Area code and number)		
Agency Approver SIGN HERE						Printed Name Kim Relph			Phone (Area code and number) 512-776-6443		
Date 1/26/2017											

**Texas Health and Human Services Commission**  
**Form B-13H**

Agency Name: The Heidi Group

**Supporting Schedule for Healthy Texas Women Reimbursement Vouchers**

	Column A	Column B	Column C
1	<b>Total Allowable HTW Cumulative Expenses Incurred:</b> "B"=Date-Month and year expenses incurred through "C"=Amount of cumulative HTW eligible client services expenses (Value of in-kind contributions should only be reported on line 15)	December 2016	365,571.46
2	<b>Program Income (Cumulative):</b>		
3	<b>HTW Fee-For-Service Reimbursements from TMHP</b>	26,015.87	
4*	<b>Sub Total - Program Income</b> $\Rightarrow \Rightarrow \Rightarrow \Rightarrow$		26,015.87
5*	<b>Gross Cumulative HTW Reimbursable Expenses</b>		339,555.59
6	<b>Total Award Amount of the HTW Categorical Contract</b>	1,649,531.00	
7*	<b>Non HHSC Funding Expended</b> – If Column C Line 5 is greater than Column B Line 6, then C5 - B6 = C7. Otherwise, Column C Line 7 will be zero.		0.00
8*	<b>Net Cumulative HTW Reimbursable Expenses</b>	339,555.59	
9	<b>Less: Gross Reimbursements Requests Previously Submitted to HHSC (Cumulative)</b>		255,864.48
10*	<b>Gross Reimbursement Requested this Voucher</b>		83,691.11
11	<b>Less: Refunds or Other Adjustments (if any)</b>		0.00
12*	<b>Net Reimbursement Requested this Voucher</b> (Negative amount at end of contract term indicates a refund to HHSC)		\$83,691.11
13*	<b>Total Cumulative Non HHSC Funding Expended</b> (This amount must be the same as the Cumulative Non-HHSC Funding on the Quarterly FSR).		0.00

\* = Indicates a built in calculation. Do not change formulas.

I certify that to the best of my knowledge and belief that the information contained in this report is correct and complete.

Signature of Authorized Certifying Official (signature not necessary for HTW program)	1/25/2017
Carol Everett	512-255-2088

*This completed form must be submitted with each reimbursement voucher (Form B-13) and Quarterly Financial Status Report*

# Health & Human Services Commission

## Purchase Order CHANGE ORDER

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	52900-7-0000096282
Net 30	FOB Dest. Prepaid & All BEST WAY		Date 09/01/2016	Revision 1 - 10/11/2016

If advertised by informal bid, Invitation for Offer, or Request for Proposal, all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Vendor: 1742757919  
THE HEIDI GROUP  
PO BOX 2050  
ROUND ROCK TX 786802050

Bill To: Health & Human Services Commission  
Mail Code: 3500  
4900 N. Lamar Blvd, 5th Floor  
Austin TX 78751  
United States

Purchaser: Marshall,Carol Beth (PCS) 512-406-2476  
PO Price Extended Amt Due Date

Line-Sch	Inventory Item ID - Line Description	Class-Item	Quantity UOM	PO Price	Extended Amt	Due Date
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Terms and Conditions are attached.

HHSAS Contract # 529-16-0102-00006  
Purchase Order Term: 7/15/2016 -8/31/2017  
FY16 Term: 07/15/2016-8/31/2016 NTE \$549,800.00 Req. 73  
FY17 Term 9/1/16 - 8/31/17 NTE \$1,099,731.00

This purchase order is issued in accordance with Texas Government Code, Section 2155.144 and Title 1, Texas Administrative Code, §391.205 (b) (5) Enrollment contract

Confirmation order DO NOT DUPLICATE

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Agency Contact: Camille Laosebikan  
Phone: 512-776-3561

Email: Camille.laosebikan@hhsc.state.tx.us  
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HHS-PCS Purchasing Contact: Carol Marshall, CTPM  
Phone: 512-406-2476

Email: carol.marshall2@hhsc.state.tx.us  
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PCC EX/0

1- 1	Contract 529-16-0132-00006 Term 7/15/16 thru 8/31/17 Budget Year 2017	1.00LOT 1,099,731.00000 1,099,731.00 09/22/2016
	952-58	Schedule Total 1,099,731.00
Contract ID: 529-16-0132-00006	Contract Line: 0 Release: 2	
	Item Total for Line 1	1,099,731.00
	Total PO Amount	1,099,731.00

# Health & Human Services Commission

## Purchase Order CHANGE ORDER

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	52900-7-0000096282
Net 30	FOB Dest. Prepaid & All BEST WAY		Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal, all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.				
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.				

Vendor: 1742757919  
THE HEIDI GROUP  
PO BOX 2050  
ROUND ROCK TX 786802050

Bill To: Health & Human Services Commission  
Mail Code: 3500  
4900 N. Lamar Blvd, 5th Floor  
Austin TX 78751  
United States

Purchaser: Marshall,Carol Beth (PCS) 512-406-2476  
Quantity UOM PO Price Extended Amt Due Date

Line-Sch	Inventory Item ID - Line Description	Class-Item	Quantity UOM	PO Price	Extended Amt	Due Date

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Overshipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

**Negron,Elizabeth (HHSC)**

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**From:** Relph,Kim H (HHSC)  
**Sent:** Wednesday, January 25, 2017 3:33 PM  
**To:** HHSC AP  
**Subject:** Voucher Approval - HTW - Heidi Group 122016  
**Attachments:** December 2016 HHSC Purchase Voucher FY17 ~ HTW 4116.xlsx; December 2016 B-13H HHSC.xls

This voucher is coded and approved for encumbered payment. Thank you.

*Kim Relph, Contract Specialist*  
Health & Human Services, Austin TX  
Medical & Social Services Division  
Women's Health & Education Services  
Contract Support, Mail Code 1326  
phone: 512-776-6443

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**From:** HTW Billing [mailto:[htwbilling@heidigroup.org](mailto:htwbilling@heidigroup.org)]  
**Sent:** Wednesday, January 25, 2017 1:51 PM  
**To:** Relph,Kim H (HHSC) <[Kim.Relph@hhsc.state.tx.us](mailto:Kim.Relph@hhsc.state.tx.us)>  
**Subject:** Re: December 2016 Purchase Voucher

So sorry about that! Here are both forms.

Angie Nett  
The Heidi Group

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**From:** Relph,Kim H (HHSC) <[Kim.Relph@hhsc.state.tx.us](mailto:Kim.Relph@hhsc.state.tx.us)>  
**Sent:** Monday, January 23, 2017 4:38:19 PM  
**To:** HTW Billing  
**Subject:** RE: December 2016 Purchase Voucher

I have to have both forms at the same time. Unless I have the B-13H I don't know if the voucher is correct or not. All vouchers and backup documents have a soft deadline of 30 days following the end of the month of service, and a hard deadline of 45 days after the end of the contract term.

*Kim Relph, Contract Specialist*  
Health & Human Services, Austin TX  
Medical & Social Services Division  
Women's Health & Education Services  
Contract Support, Mail Code 1326  
phone: 512-776-6443

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**From:** HTW Billing [mailto:[htwbilling@heidigroup.org](mailto:htwbilling@heidigroup.org)]  
**Sent:** Monday, January 23, 2017 3:37 PM

**To:** Relph, Kim H (HHSC) <[Kim.Relph@hhsc.state.tx.us](mailto:Kim.Relph@hhsc.state.tx.us)>  
**Subject:** Re: December 2016 Purchase Voucher

Hi Kim,

I thought the form B-13H did not need to be submitted until the end of the month? I know we've submitted them together in the past but I was under the impression that it wasn't actually due until the end of the month. Either way I will work on it now and submit it to you by the end of the day.

Thanks,  
Angie

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**From:** Relph, Kim H (HHSC) <[Kim.Relph@hhsc.state.tx.us](mailto:Kim.Relph@hhsc.state.tx.us)>  
**Sent:** Thursday, January 19, 2017 3:53:40 PM  
**To:** HTW Billing  
**Subject:** FW: December 2016 Purchase Voucher

I'm just going to send this right back to you since there is not B-13H attached. Please re-submit email with both documents attached to [WHSFinance@hhsc.state.tx.us](mailto:WHSFinance@hhsc.state.tx.us) Thank you.

*Kim Relph, Contract Specialist*  
Health & Human Services, Austin TX  
Medical & Social Services Division  
Women's Health & Education Services  
Contract Support, Mail Code 1326  
phone: 512-776-6443

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**From:** HHSC Women's Health Services (WHS) Finance  
**Sent:** Thursday, January 19, 2017 3:50 PM  
**To:** Relph, Kim H (HHSC) <[Kim.Relph@hhsc.state.tx.us](mailto:Kim.Relph@hhsc.state.tx.us)>  
**Subject:** FW: December 2016 Purchase Voucher

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**From:** HTW Billing [mailto:[htwbilling@heidigroup.org](mailto:htwbilling@heidigroup.org)]  
**Sent:** Thursday, January 19, 2017 2:49 PM  
**To:** HHSC Women's Health Services (WHS) Finance <[WHSFinance@hhsc.state.tx.us](mailto:WHSFinance@hhsc.state.tx.us)>  
**Subject:** December 2016 Purchase Voucher

Good Afternoon,

Attached is the December 2016 voucher for The Heidi Group.

Thank you,

Angie Nett  
The Heidi Group  
(512) 255-2088 |  
[www.heidigroup.org](http://www.heidigroup.org)